



NOTICE

Meeting of the Board of Directors of the League Insurance Government Health Team (LIGHT)

Feb. 27, 2024, at 9:30 a.m. CT

**Cornhusker Marriott Hotel – Hawthorne Room
333 S 13th Street, Lincoln**

PLEASE TAKE NOTICE that on **Tuesday, Feb. 27, 2024, at 9:30 a.m. CT**, the League Insurance Government Health Team (LIGHT) will hold a Meeting of the LIGHT Board of Directors at the Cornhusker Marriott Hotel in the Hawthorne Room at 333 S 13th Street, Lincoln, Nebraska.

An agenda of subjects known at this time is included with this notice, but the agenda shall be kept continually current and readily available for public inspection at the principal office of LIGHT during normal business hours at 1335 L Street, Lincoln, Nebraska. A notice of this meeting with the agenda and other materials are available at this location with a copy of the Open Meetings Act posted.

On Feb. 21, 2024, notice of this meeting with the agenda and other materials were sent to all LIGHT members and the LIGHT Board of Directors. Notice of this meeting with the agenda and other materials are available for public inspection at 1335 L Street, in Lincoln, Nebraska and posted with the following links kept continually current: an electronic copy of the agenda, all documents being considered at the meeting, with a link to the current version of the Open Meetings Act are on the website of the League of Nebraska Municipalities – lonm.org/light/.



AGENDA

Meeting of the Board of Directors of the League Insurance Government Health Team (LIGHT)

Feb. 27, 2024, at 9:30 a.m. CT

**Cornhusker Marriott Hotel – Hawthorne Room
333 S 13th Street, Lincoln**

In accordance with the Open Meetings Act, Chapter 84, Article 14 of the Reissue Revised Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written materials to be discussed is available to the public at the meeting and at the link below for examination and copying. The LIGHT Board of Directors may pass motions to go into closed session on agenda items pursuant to the requirements of the Open Meetings Act.

Officials of LIGHT members and members of the public may comment on agenda items or listen to the Board of Directors Meeting; however, if the Board of Directors votes to hold a closed session pursuant to the Open Meetings Act, officials of LIGHT members and members of the public may not comment or listen during that time.

1. Call meeting to order:

- a.** 9:30 a.m. CT – Plattsmouth Mayor Paul Lambert, Chair of the LIGHT Board, will call the meeting to order.
- b.** Roll call.
- c.** Indicate that on Feb. 21, 2024, a notice of this meeting with the agenda and other materials were sent to all LIGHT members and the LIGHT Board of Directors. Notice of this meeting with the agenda and other materials were available for public inspection at 1335 L Street, in Lincoln, Nebraska, and also posted with the following link kept continually current: an electronic copy of the agenda and all documents being considered at the meeting, with a link to the current version of the Open Meetings Act are on the website of the League of Nebraska Municipalities – lonm.org/light/.
- d.** Inform the public about the location of the Open Meetings Act which is accessible to members of the public and at lonm.org/light/ along with a copy of all reproducible written materials to be discussed at this meeting.
- e.** Public comment on any agenda item(s): Pursuant to the Open Meetings Act, the LIGHT Board Chair reserves the right to limit comments on agenda items. In accordance with the Open Meetings Act, there is no time limit on comments made by members of the LIGHT Board of Directors.
- f.** Pledge of Allegiance to the Flag of the United States of America.

2. **Consider a motion to approve the minutes of the Dec. 1, 2023, Meeting of the LIGHT Board of Directors.**
See pages 4-7
3. **Review the annual requirement for the LIGHT Board of Directors and key staff to complete and return to the League (as LIGHT's Administrator) the Conflict of Interest Statement as recommended by LIGHT's auditor, Thomas, Kunc & Black.**
See pages 8-15
L. Lynn Rex, Ex-Officio, Non-Voting Board Member; Executive Director of the League of Nebraska Municipalities (LIGHT's Administrator)
4. **Consider a motion to implement a maximum threshold for employee eligibility of 30 hours per week for all LIGHT employers for FY 2024-25 eligibility, effective July 1, 2024.**
Michelle Sitorius, LIGHT's Legal Counsel, Cline Williams
L. Lynn Rex, Ex-Officio, Non-Voting Board Member; Executive Director of the League of Nebraska Municipalities (LIGHT's Administrator)
5. **Legal update regarding member fees for FY 2024-25, effective July 1, 2024.**
Michelle Sitorius, LIGHT's Legal Counsel, Cline Williams
6. **Report on successfully obtaining D&O coverage.**
See page 16
L. Lynn Rex, Ex-Officio, Non-Voting Board Member; Executive Director of the League of Nebraska Municipalities (LIGHT's Administrator)
7. **Update on: a) the ancillary line and benefit administration marketing; b) the BCBSNE medical renewal; and c) LIGHT Members as of 2/21/24.**
See pages 17-18
Dennis Maggart, President, McInnes Maggart Consulting Group
8. **Discuss possible dates for the next meeting of the LIGHT Board of Directors; at least one in-person meeting is required in each calendar quarter.**
L. Lynn Rex, Ex-Officio, Non-Voting Board Member; Executive Director of the League of Nebraska Municipalities (LIGHT's Administrator)
9. **Consider a motion to adjourn.**

MINUTES
Meeting of the Board of Directors of the
League Insurance Government Health Team (LIGHT)
Dec. 1, 2023, at 1:30 p.m. CT
Cornhusker Marriott Hotel – Yankee Hill 1&2 Room
333 S 13th Street, Lincoln

A Meeting of the Board of Directors of the League Insurance Government Health Team (LIGHT) was held Dec. 1, 2023, at 1:30 p.m. CT at the Cornhusker Marriott Hotel – Yankee Hill 1&2 Room at 333 S 13th Street, Lincoln, Nebraska.

(AGENDA ITEM #1) **Call to Order.** At 1:30 p.m. CT, Plattsmouth Mayor Paul Lambert, Chair of the LIGHT Board, called the meeting to order.

The roll call was read with the following voting Board Members present: **Paul Lambert**, Mayor, City of Plattsmouth; **Joel Bergman**, Mayor, City of St. Paul; and **Jessica Quady**, City Administrator, City of Ashland. At the time of roll call, three voting Board Members were present. Ex-officio (non-voting) Board Member **L. Lynn Rex**, Executive Director of the League of Nebraska Municipalities, also was present; pursuant to the LIGHT Interlocal Agreement, the League of Nebraska Municipalities is the LIGHT Administrator.

At the time of roll call, **Tom Goulette**, City Administrator/Utility Superintendent, City of West Point; and **Brenda Wheeler**, Clerk, City of Blair; were absent.

Other participants included: League President Deb VanMatre, Mayor of Gibbon; Jeff Hofaker, City Administrator of Sutton; **Cline Williams Wright Johnson & Oldfather, L.L.P.** – Michelle Sitorius; **McInnes Maggart Consulting Group, LLC** – Dennis Maggart; **BCBSNE** – Jason Rothermund and Stephanie Francl; and **League of Nebraska Municipalities** – Christy Abraham, Shirley Riley, and Brenda Henning.

Chair Lambert indicated that on Nov. 27, 2023, a notice of this meeting with the agenda and other materials were sent to all LIGHT members and the LIGHT Board of Directors. Notice of this meeting with the agenda and other materials were available for public inspection at 1335 L Street, in Lincoln, Nebraska, and also posted with the following link kept continually current: an electronic copy of the agenda and all documents being considered at the meeting, with a link to the current version of the Open Meetings Act are on the website of the League of Nebraska Municipalities – www.lonm.org/light/.

Chair Lambert informed the public about the location of the Open Meetings Act which is accessible to members of the public and at www.lonm.org/light/ along with a copy of all reproducible written materials to be discussed at this meeting.

Chair Lambert stated the following regarding public comment on any agenda item(s): Pursuant to the Open Meetings Act, the LIGHT Board Chair reserves the right to limit comments on agenda items. In accordance with the Open Meetings Act, there is no time limit on comments made by members of the LIGHT Board of Directors.

Chair Lambert asked those present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

(Agenda Item #2) **Consider a motion to approve the minutes of the Sept. 29, 2023, Meeting of the LIGHT Board of Directors.** Mayor Bergman moved, seconded by Quady to approve the minutes of the Sept. 29, 2023, Meeting of the LIGHT Board of Directors. Chair Lambert asked if there was any discussion; there was none. Roll call vote. Ayes: Lambert, Bergman, and Quady. Nays: None. Abstentions: None. Absent: Goulette and Wheeler. **Motion carried: 3 ayes, 0 nays, 0 abstentions and 2 absent.**

(Agenda Item #3) **Consider a motion to approve the delegation of administrative authority to the League in FY 2023-24 and FY 2024-25 (e.g., COBRA service provider exception; ancillary coverage for short period; eligibility decisions).** (Presented by Michelle Sitorius and Lynn Rex) Quady moved, seconded by Mayor Bergman to approve the delegation of administrative authority to the League in FY 2023-24 and FY 2024-25. Chair Lambert asked if there was any discussion; there was none. Roll call vote. Ayes: Lambert, Bergman, and Quady. Nays: None. Abstentions: None. Absent: Goulette and Wheeler. **Motion carried: 3 ayes, 0 nays, 0 abstentions and 2 absent.**

(Agenda Item #4) **Consider a motion to approve the delegation of authority to the League in FY 2023-24 to conduct initial negotiations with BCBSNE and other service providers regarding LIGHT's 2024 renewal.** (Presented by Michelle Sitorius and Lynn Rex) Mayor Bergman moved, seconded by Quady to approve the delegation of authority to the League in FY 2023-24 to conduct initial negotiations with BCBSNE and other service providers regarding LIGHT's 2024 renewal. Chair Lambert asked if there was any discussion; there was none. Roll call vote. Ayes: Lambert, Bergman, and Quady. Nays: None. Abstentions: None. Absent: Goulette and Wheeler. **Motion carried: 3 ayes, 0 nays, 0 abstentions and 2 absent.**

(Agenda #5) **Consider a motion to decide whether to require a maximum threshold for employee eligibility at 30 hours per week for all LIGHT employers for FY 2024-25 eligibility, effective July 1, 2024.** (Presented by Michelle Sitorius and Lynn Rex) Mayor Bergman moved, seconded by Quady to table until the next meeting. Chair Lambert asked if there was any discussion; there was none. Roll call vote. Ayes: Lambert, Bergman, and Quady. Nays: None. Abstentions: None. Absent: Goulette and Wheeler. **Motion carried: 3 ayes, 0 nays, 0 abstentions and 2 absent.**

(Agenda Item #6) **Discuss possible dates for the next meeting of the LIGHT Board of Directors; at least one in-person meeting is required in each calendar quarter.** (Presented by Lynn Rex) The next in-person meeting likely would be during the Midwinter Conference scheduled for Feb. 26-27, 2024. No action needed.

(Agenda Item #7) **Consider a motion to adjourn.** Quady moved, seconded by Mayor Bergman to adjourn. Roll call vote. Ayes: Lambert, Bergman, and Quady. Nays: None. Abstentions: None. Absent: Goulette and Wheeler. **Motion carried: 3 ayes, 0 nays, 0 abstentions and 2 absent.** The meeting was adjourned at 2:03 p.m. CT.

Approved on:

ATTEST:

Brenda Henning

Membership Services Assistant
League of Nebraska Municipalities

L. Lynn Rex

Ex-Officio, Non-Voting, LIGHT Board Member
Executive Director of the League of Nebraska Municipalities (*LIGHT Administrator*)

DRAFT



NOTICE

Meeting of the Board of Directors of the League Insurance Government Health Team (LIGHT)

Dec. 1, 2023, at 1:30 p.m. CT

**Cornhusker Marriott Hotel – Yankee Hill 1&2 Room
333 S 13th Street, Lincoln**

PLEASE TAKE NOTICE that on **Friday, Dec. 1, 2023, at 1:30 p.m. CT**, the League Insurance Government Health Team (LIGHT) will hold a Meeting of the LIGHT Board of Directors at the Cornhusker Marriott Hotel in the Yankee Hill 1&2 Room at 333 S 13th Street, Lincoln, Nebraska.

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LEAGUE INSURANCE GOVERNMENT HEALTH TEAM (LIGHT)

CONFLICT OF INTEREST POLICY FOR DIRECTORS, OFFICERS, AND RESPONSIBLE EMPLOYEES

I. Purpose.

The purpose of this document is to establish the policy for the League Insurance Government Health Team (LIGHT) for disclosure to the Board of Directors of any material interest on the part of all directors, officers, and responsible employees that is in conflict with or is likely to conflict with the official duties of such person.

II. Obligations of Directors, Officers, and Responsible Employees.

LIGHT officers and directors, and responsible employees have an obligation to make full disclosure of any conflict of interest as outlined in this policy.

The relationship of directors, officers, and responsible employees to LIGHT calls for the standard of undivided loyalty to LIGHT, especially those persons acting in a representative or fiduciary capacity. In furthering LIGHT's interests at all times, such persons must avoid placing themselves in a position where their personal interests are or may be in conflict with their duty to LIGHT.

Employees of LIGHT must also avoid personal interests, which are or may be in conflict with interests of any affiliated company or program.

This policy is not intended to serve as a complete list of instances that might give rise to conflicts of interest. In general, direct or indirect participation in any arrangement, agreement, investment, or other activity, which could result in personal benefit at the expense of LIGHT's interests, must be avoided. Directors, officers, and responsible employees should also refrain, as should members of their immediate families, from accepting gifts or other favors under circumstances from which it might be inferred that the gift was intended to influence them in the performance of their duties for LIGHT.

Specific examples of conflicts of interest are provided in Part V. of this policy.

III. Definitions.

Immediate family means children, stepchildren, parents, siblings, aunts, uncles, cousins or in-laws.

Relationship means any relationship or interest that shall yield, directly or indirectly, any monetary or other benefit that is not of nominal or minor value to an officer, director or responsible employee or member of his or her immediate family.

Responsible employee means any employee of LIGHT who has management responsibility for LIGHT.

IV. Procedures.

Each year the League Executive Director, on behalf of the Chairperson, shall circulate to each director, officer, and responsible employee a copy of this policy and a Conflict of Interest Statement.

The director, officer, or responsible employee shall complete and sign the statement and return it to the League Executive Director.

The League Executive Director shall furnish all such statements to the Chairperson for review and report.

The Board shall annually review LIGHT's procedure with respect to conflict of interest and the Chairperson's report.

A director shall not vote nor act on behalf of LIGHT on matters where the director has any relationship unless authorized by a vote of the Board. An officer or responsible employee shall disclose any relationship to the Board prior to making a recommendation or participating in any decision in which the officer or responsible employee has a relationship or potential relationship.

An officer, director, or responsible employee may be removed from office for violation of this policy.

V. Examples of Possible Conflicts

While it is impossible to list every circumstance that gives rise to a possible conflict of interest, the following will serve as a guide to the types of activities that might cause conflicts and that should be fully reported to LIGHT.

A. Gifts, Gratuities and Entertainment

Acceptance by an individual (including members of his or her immediate family) of gifts, excessive or unusual entertainment, or other favors having a value in excess of \$100.00 from any outside concern which does, or is seeking to do business with, LIGHT under circumstances from which it might be inferred that such action was intended to influence the individual in the performance of his or her duties. This does not include the acceptance of items of nominal or minor value, which are of such a nature as to indicate that they are merely tokens of respect or friendship and not related to any particular transaction or LIGHT activity.

B. Investments and Financial Interests

1. Holding by an individual, directly or indirectly, of a material financial interest in any outside concern from which LIGHT secures goods or services (including the service of buying or selling stocks, bonds or other securities).

2. Competition with LIGHT by an individual, directly or indirectly, in the purchase or sale of property or property rights or interest.
3. Representation of LIGHT by an individual in any transaction in which the individual or a member of his or her immediate family has a financial interest.

C. Outside Activities by Officers or Employees

- a. Rendition by an individual of directive, managerial, or consulting services to any outside concern which does business with LIGHT.
- b. With respect to LIGHT employees, participation by an individual in any activity (whether for personal profit or incident to industry, civic, or charitable organization affairs) if it is likely to involve use of the individual's time during hours required for the conduct of LIGHT business.

D. Inside Information

Disclosure or use of confidential LIGHT information for the personal profit or advantage of the individual or anyone else.

COVER LETTER FOR CONFLICT OF INTEREST STATEMENT

Enclosed is a copy of the Conflict of Interest Policy of the League Insurance Government Health Team (LIGHT), which applies to directors, officers, and responsible employees of LIGHT. Pursuant to the policy, you have an obligation to make full disclosure of any conflict of interest as outlined.

YOU ARE, THEREFORE, REQUESTED TO COMPLETE, SIGN AND RETURN THE ENCLOSED CONFLICT OF INTEREST STATEMENT, DISCLOSING ANY SITUATION IN WHICH YOU ARE INVOLVED THAT COULD BE CONSTRUED AS PLACING YOU IN A POSITION OF HAVING A CONFLICT OF INTEREST AS SPECIFIED IN THE POLICY.

CONFLICT OF INTEREST STATEMENT

CALENDAR YEAR: 2024

NAME: _____

EMAIL: _____

HOME ADDRESS: _____

PHONE: _____

MUNICIPAL TITLE: _____

MUNICIPAL ADDRESS: _____

MUNICIPAL TELEPHONE: _____

I, the undersigned, hereby acknowledge receipt of this Conflict of Interest Statement and the Conflict of Interest Policy of the League Insurance Government Health Team (LIGHT) and report that no situation in which I am involved could be construed as placing me in a position of having a conflict of interest with LIGHT, except possibly the following:

GENERAL

1. List all relationships that you or members of your immediate family may have with the following. Specify the nature of the relationship.

a. Insurance Companies _____

b. Insurance Agency or Brokerage Firm _____

c. Insurance Consulting Firm _____

d. Claims Administration Firms _____

e. Supplier of goods or services to LIGHT (if stock ownership, give percent of shares owned directly or indirectly as related to all outstanding issued shares)

f. Bank or investment institution holding LIGHT funds

g. Other _____

2. Have you or members of your immediate family had a material interest, direct or indirect, in any transaction during the last calendar year to which LIGHT was a party?

3. Do you or members of your immediate family have a material interest, direct or indirect, in any pending or incomplete transaction to which LIGHT is or may be a party?

4. Have you or members of your immediate family been indebted to LIGHT at any time during the last calendar year? (Exclude amounts due for purchases on usual trade terms or ordinary travel and expense advances.)

5. Have you or members of your immediate family received any gift, gratuity, or entertainment having a value in excess of \$100 from any outside concern which does, or is seeking to do, business with, or is a competitor of LIGHT during the last calendar year, or do you expect that you or any related party will receive any such gift, gratuity or entertainment this year?

-If so, please set forth the following:

-Name of Donor(s)_____

-Date of gift, gratuity or entertainment_____

-Description of gift, gratuity or entertainment_____

The answers to the foregoing questions are correctly stated to the best of my knowledge and belief.

Date

Signature

VENDOR LIST OF LEAGUE OF NEBRASKA MUNICIPALITIES (LIGHT'S ADMINISTRATOR)

ABC Pest Control, Inc.	Lincoln Building Services
All Needs	Lincoln Lock
Allo	Mattice Lock
Amazon	Mattson Ricketts Law Firm
American Legal Publishing Corp.	McInnes Maggart
Americom – Cabling	Meininger Fire Protection
ASCAP	MemberClicks
ATS	Metro Lawn Company
AVENET, LLC (NCMA Service package)	Midlands Printing
Baird Holm	Midwest Alarm
Baylor, Evnen Law Firm	Nationwide Insurance
Biggerstaff Plumbing	Nebraska Pay Survey
Blankenau Wilmoth Law Firm	NECO
Blue Cross and Blue Shield	Network Solutions
Bob Stephens & Associates	NIFCO
Bockmann Inc.	Northwestern Mutual Life Company
Capital Business Systems	OnStar
Capital One	Payroc
Capitol Towing	PC Nametag
Clark Enersen	Pension Administrator
Cline Williams	Pioneer Printing
Coca-Cola Bottling	Pitney Bowes
Colonial Press	Principal Life Insurance
Eakes Office Solutions	Radcliffe Gilbertson and Brady
Empower	Ragan Communications
Erickson & Sederstrom	Recycling Enterprises
Firespring	Rixstine Recognition
First Concord Benefits Corp. (HRA)	Schwarz Paper Company
GE Capital	Sedgwick (York Risk Pooling Services)
General Fire Safety	Summit Fire Protection
Guardian Insurance	SurveyMonkey
Hampton Construction	Telspan
House of Flowers	The Trophy Shop
Hubwise	Thomas, Kunc and Black, LLP
Hull & Company Inc.	UNICO
Husch Blackwell Sanders	Union Bank & Trust (HSA)
Husker Car Wash	Unite Private Networks
InstantConference	Uribe Refuse
INTUIT	Verizon
Jan Crouch, CPA, P. C.	Via Van Bloom
JB Group	West Group
Keating & Associates	Wolfe Electric
Koley Jessen	Woods & Aitken
KONE Inc.	Zoom

Shirley Riley

From: Justin Lewandowski <jlewandowski@unicogroup.com>
Sent: Monday, February 12, 2024 1:46 PM
To: Shirley Riley
Cc: Deanna Ebmeier
Subject: LIGHT D&O Policy and Invoice
Attachments: League Insurance Health Government Team (LIGHT)_NFP DO_2024 Policy.pdf; Invoices to Process 02.09.24 10.pdf

CAUTION: This email originated from outside of the organization.

Shirley,

I am attaching the D&O policy and invoice for LIGHT. Deanna Ebmeier will be your day-to-day servicing contact for LIGHT as well as the League. If you have any questions, please let me know.

Thank you!



Justin Lewandowski
Commercial Account Executive

jlewandowski@unicogroup.com
(402) 361-5921 DIRECT
12120 Port Grace Blvd. Ste 102, LaVista NE 68128

CA Agency License #0778142 | CA Producer License #0G63584, 0K19036

LIGHT



Proposed Renewal Timeline

- 3/4-8/24 Receive initial medical renewal proposal from BCBSNE
 Receive initial ancillary line renewal from Mutual of Omaha
 Receive alternative quotes on ancillary line coverages from alternative carriers

- 3/11-22/24 Negotiate renewals with medical and ancillary lines carriers
 Draft Recommendation for LIGHT Board

- 4/2-12/24 LIGHT Board Meeting to adopt Medical and Ancillary lines renewals
 Review renewal notice to members

- 4/15-19/24 Send renewal notice to LIGHT members and brokers



LIGHT Members **(61 members as of 2/21/24)**

Ainsworth	Friend	Scribner
Albion	Geneva	St. Edward
Alma	Genoa	St. Paul
Ansley	Gibbon	Sutherland
Ashland	Gothenburg	Sutton
Auburn	Grant	Valley
Bartley	Hemingford	Wakefield
Bassett	Henderson	Walthill
Beaver City	Hershey	Wausa
Bennington	Holdrege	West Point
Blair	Indianola	Wilber
Cambridge	Kimball	Wisner
Ceresco	Laurel	Wymore
Creighton	Lyons	
Crete	Madison	
Culbertson	Marquette	
Curtis	Mitchell	
Decatur	Morrill	
DeWitt	Ord	
Edgar	Osceola	
Elm Creek	Oshkosh	
Fairbury	Pender	
Firth	Plattsmouth	
Fort Calhoun	Schuyler	

Other municipalities also are in the process of submitting necessary documentation.